



NORTH HILLS VILLAGE **APARTMENTS**

44840 NORTH HILLS DR., NORTHVILLE, MICHIGAN 48167 PHONE 348-3060

With my signature below, I am hereby authorizing for the release of any information requested by North Hills Village Apartments in order to complete my application for tenancy. I understand that whatever information obtained will be held in the strictest confidence.

Applicant's Signature

Date

NORTH HILLS VILLAGE APARTMENTS

44840 NORTH HILLS DR.
NORTHVILLE, MICHIGAN 48167
248-348-3060

APPLICATION FOR TENANCY

DEPOSIT WITH APPLICATION: \$ _____ DATE _____
ADDRESS: _____ APT. # _____ BUILDING: _____
DATE RENT TO START: _____ RENTAL RATE: _____ LEASE TERM: _____

**ALL RENTAL CHECKS TO BE MADE PAYABLE TO NORTH HILLS VILLAGE APARTMENTS.
THE FOLLOWING ITEMS MUST BE PAID WHEN LEASE IS SIGNED:**

SECURITY DEPOSIT: \$ _____
FIRST OR PARTIAL FIRST MONTH: \$ _____
TOTAL BALANCE DUE WITH LEASE APPLICATION: \$ _____

INFORMATION AND REFERENCES:

APPLICANT'S NAME: _____ E-MAIL ADDRESS: _____

PRESENT ADDRESS: _____ CITY, STATE, ZIP: _____

HOW LONG AT PRESENT ADDRESS: _____ PHONE NO: _____

PRESENT LANDLORD: _____ ADDRESS: _____ PHONE NO: _____

PRIOR ADDRESS IF PRESENT ADDRESS LESS THAN 1 YEAR: _____

SOCIAL SECURITY NO: _____ DRIVER'S LICENSE NO: _____

CO-TENANT #2 SSN: _____ DRIVER'S LICENSE NO: _____

CO-TENANT #3 SSN: _____ DRIVER'S LICENSE NO: _____

CAR TYPE/YR: _____ MODEL: _____ COLOR: _____ LICENSE PLATE NO: _____

OCCUPATION: _____ YEARLY INCOME: _____

EMPLOYER: _____ YEARS EMPLOYED: _____

ADDRESS: _____ PHONE NO: _____

PERSONAL REFERENCE: _____

ADDRESS: _____ PHONE NO: _____

BUSINESS REFERENCE: _____

ADDRESS: _____ PHONE NO: _____

CREDIT REFERENCES (AT LEAST 2): _____

BANK: _____ BRANCH: _____

OTHER: _____

EMERGENCY CONTACT NAME: _____ PHONE NO: _____ ADDRESS: _____

LIST ALL PERSONS TO OCCUPY APARTMENT:

NAME	RELATIONSHIP
_____	_____
_____	_____
_____	_____

**THE LANDLORD RESERVES THE RIGHT TO DENY ANY APPLICATION WITHOUT
STATING A REASON FOR SO DOING. NO TENANCY IS CREATED BY THIS APPLICATION.
LANDLORD SHALL HAVE NO LIABILITY IN THE EVENT IT IS UNABLE TO DELIVER
POSSESSION AT THE BEGINNING OF THE LEASE TERM.**

NOTE: Security Deposit is not to be applied to last month's rent.

Manager's Signature Date Applicant Signature Date

**NORTH HILLS VILLAGE APARTMENTS
44840 NORTH HILLS DRIVE – OFFICE
NORTHVILLE, MI 48167
OFFICE: 248.348.3060
FAX: 248.348.3340**

Residency Verification Request

Date: _____

The person named below has submitted an application for housing with the the above owner. You were listed as having rented to this person. Your assistance in providing residency information and recommendations will be sincerely appreciated. Thank you

Resident's name: _____

Address: _____

Date(s) of Occupancy: _____

Request Submitted by North Hills Apartments Property Manager

Property Owner's or Management Agent's Comments

Move-in date: _____ Moved-out date: _____ Current resident: _____

Monthly rent \$ _____ Payment record: _____ on time, _____ occasionally late, _____ often late.

Cleanliness/Care of Residence: _____ Good, _____ Average, _____ Poor.

Any Pets: _____ Yes, _____ No?

Have there been any resident complaints about this person's conduct or have you had any cause to question the tenants conduct? _____ Yes, _____ No, _____ explain

Would you rent to this tenant again? _____ Yes, _____ No.

Additional Comments _____

Signature _____ Title _____ Date _____

Applicants Authorization of this Inquiry

I hereby authorize this inquiry and consent to the release of any information regarding the above described rental.

Applicant's Signature SEE ATTACHMENT Date Signed _____

Para informacion en espanol, visite www.ftc.gov/credit o escribe a la FTC Consumer Response Center, Room 130-A 600 Pennsylvania Ave. N.W., Washington, D.C. 20580.

A Summary of Your Rights Under the Fair Credit Reporting Act

The federal Fair Credit Reporting Act (FCRA) promotes the accuracy, fairness, and privacy of information in the files of consumer reporting agencies. There are many types of consumer reporting agencies, including credit bureaus and specialty agencies (such as agencies that sell information about check writing histories, medical records, and rental history records). Here is a summary of your major rights under the FCRA. For more information, including information about additional rights, go to www.ftc.gov/credit or write to: Consumer Response Center, Room 130-A, Federal Trade Commission, 600 Pennsylvania Ave. N.W., Washington, D.C. 20580.

- C You must be told if information in your file has been used against you.** Anyone who uses a credit report or another type of consumer report to deny your application for credit, insurance, or employment – or to take another adverse action against you – must tell you, and must give you the name, address, and phone number of the agency that provided the information.
- C You have the right to know what is in your file.** You may request and obtain all the information about you in the files of a consumer reporting agency (your “file disclosure”). You will be required to provide proper identification, which may include your Social Security number. In many cases, the disclosure will be free. You are entitled to a free file disclosure if:
 - C** a person has taken adverse action against you because of information in your credit report;
 - C** you are the victim of identify theft and place a fraud alert in your file;
 - C** your file contains inaccurate information as a result of fraud;
 - C** you are on public assistance;
 - C** you are unemployed but expect to apply for employment within 60 days.In addition, by September 2005 all consumers will be entitled to one free disclosure every 12 months upon request from each nationwide credit bureau and from nationwide specialty consumer reporting agencies. See www.ftc.gov/credit for additional information.
- C You have the right to ask for a credit score.** Credit scores are numerical summaries of your credit-worthiness based on information from credit bureaus. You may request a credit score from consumer reporting agencies that create scores or distribute scores used in residential real property loans, but you will have to pay for it. In some mortgage transactions, you will receive credit score information for free from the mortgage lender.
- C You have the right to dispute incomplete or inaccurate information.** If you identify information in your file that is incomplete or inaccurate, and report it to the consumer reporting agency, the agency must investigate unless your dispute is frivolous. See www.ftc.gov/credit for an explanation of dispute procedures.
- C Consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information.** Inaccurate, incomplete or unverifiable information must be removed or corrected, usually within 30 days. However, a consumer reporting agency may continue to report information it has verified as accurate.

**NORTH HILLS VILLAGE APARTMENTS
44840 NORTH HILLS DR.-OFFICE
NORTHVILLE, MI 48167
(248)348-3060 FAX: (248)348-3340**

RELEASE OF EMPLOYMENT INFORMATION

By signing this form the employee is giving permission to release their employment information to NORTH HILLS VILLAGE APARTMENTS for the sole purpose of renting an apartment:

Employee Name: _____

Signature of Employee: _____

Date: _____

Fax# of where to fax information: _____

VERIFICATION OF EMPLOYMENT

The following are questions that we need answered because _____ has applied for an apartment at our NORTH HILLS VILLAGE APARTMENTS.

Company Name: _____

How long has Employee been employed: _____

Does this Employee work a forty hour week: _____

Weekly Pay: _____

Signature of Manager or Employer: _____

Print Name of Manager or Employee that signed above:

Phone number where the above can be reached: _____

Thank you for your cooperation into this matter.
NORTH HILLS MANAGEMENT